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POLICIES & GENERAL INFORMATION

Storage

Before we can proceed with your haul-out, it is necessary for us to have a Haul-Out Work Order and Contract signed by the owner on file.

Winter storage package includes: haul-out, powerwash of antifouling painted bottom, place in storage and launch in spring. Extra dirty or encrusted bottoms will be cleaned for an additional charge.

Storage advice

- In order for TMI to provide great service (and safeguard your boat during launch) you must leave a copy of your keys or combination information with our office. -- this is also an added convenience if you make the effort to visit your boat in Muskegon and forget your keys.
- Do not leave personal items and/or valuables on your vessel during winter storage.
- All ladders not locked to cradles will be removed. Ladders locked to cradles must be placed inside of cradles so as not to obstruct boat & cradle handling equipment or they will be removed.

Storage scheduling advice

- You need not be present when your boat is being handled. Our scheduler will work with you to determine what week you would like.
- Boats can be hauled as late in the season as you desire. However, if there is ice and /or snow on your boat there may be a charge for the added risk involved in handling a vessel in such a condition.
- All boats can be delivered to or from your slip location anywhere on Muskegon Lake, Monday-Friday, at no extra charge to you.
 - At HAUL-OUT: TMI will pickup all docklines and shore power cords.
 - At LAUNCH: Boat owners are to ensure proper docklines are onboard and accessible.
 - Delivered boats will be left with battery switches in the off position unless other arrangements are made.
 - After launch boat owners should inspect their delivered boats at their earliest convenience.
 - TMI will notify owner by phone, fax or E mail after launch or haul out.
- Out of town deliveries are also available. Rates and scheduling available upon request.
- At launch, if you are not present, the crew will automatically paint the pad marks and keel bottom (as needed) for you. If you have paint other than VC-17, please leave the paint on your cradle.
- Appointments are available if you would like to be present. When you arrive for an appointment, check in with the office and they will notify the yard crew that you are available.
- Launching/Hauling appointment scheduling.
 - Monday – Friday, first boat 8:00 am, last appointment 3:00 p.m.
 - Last mast up/down appointment 2:30 p.m.
 - Saturday haul/launch by appointment only. Owner or Representative must be present.
 - First boat at 8:00 am, appointments consecutive until last boat at 11:30 a.m. on Saturday.
 - No mast up/down or winterizations scheduled at haul-out on Saturday.
 - No scheduled engine work at launch on Saturday.
- All boats left in the yard after Memorial Day may be subject to a Summer Storage fee. See rate sheet for details.
- Wooden boat makeup time \$250.00 day or \$100.00 overnight.
- Overnight Hangs in Travelift \$100.00.
- TMI launched boats may stay in temporary slips w/o charge until the Sunday after launch. After that time a daily slip rate of \$.50/foot per day applies.

Cradles and Jackstands

- TMI can deem any cradle unfit and reserves the right to put any boat on a cradle or on jackstands as appropriate. See rate sheet for jackstand and cradle rental rates.
- TMI can pick up cradles throughout the Great Lakes area. Rates on request.
- All cradles must be labeled with owner's name printed on at least one upright.
- TMI provides rental cradles if needed.
- Cradles leaving the yard are subject to a \$50.00 loading fee and any applicable storage fees.
- A summer storage fee of \$75.00 for cradles is waived if boat returns to TMI for winter storage.
- TMI builds and sells custom steel cradles. Contact us for estimate of cost.

TMI Dinghy Storage

- \$50.00 per summer with use of launch area.
- Additional \$50.00 for winter storage will be charged if not stored on deck or under boat.
- All dinghies must be marked with appropriate identification and registered with TMI.
- All dinghies not registered with TMI will be removed and held at the owners' expense.

Mast Storage and Handling

- All outside mast-down boats will have their masts stored on an outside rack.
- Masts cannot be stored on the deck of your boat unless mast is shorter than the length of your boat or prior approval is obtained.
- Inside cold storage boats will have their masts stored on an outside rack.
- Inside heated storage boats will have their mast storage on an inside rack.
- Additional inside mast storage is available on a limited basis.
- All mast handling is billed on a time & materials basis, including stepping and unstepping. One hour minimum applies.
- Mast stepping is a separate and independent charge from unstepping.
- Masts can be made accessible for the owner if prior arrangements are made. There is a charge for this service.

Inside Storage Policies

No Smoking or Open Flame in any TMI building

Dust

- No open sanding allowed inside any TMI building.
- Owners are responsible for containment of all sanding residues. Vacuum sanders are required.

Plastic Covering (Visqueen)

- Provided to inside heated storage customers.
- Available to inside cold storage customers at \$2.00 per foot at owner's request.

Access

- Buildings are available during posted business hours. Other arrangements can be made in advance.

General Policies

- Shore cords and extension cords cannot be left plugged into stored boats when not attended.
- Hoses must have quick shut-off nozzles.
- Leaving unattended heaters inside of boats is prohibited.
- Spray painting, sandblasting or burning of paint is not allowed.
- Owners are responsible for containment of all sanding residues. Vacuum sanders are required.
- TMI provides tool rental including vacuum sanders.
- Boats will not be launched until all storage, repair and other charges are paid in full.
- Please restrain all external halyards during storage. TMI reserves the right to fix slapping halyards with costs charged to owner.
- Please respect your neighbors with regard to noise, dust, use of water, lights, ladders, etc.
- Where to leave your boat when you come to TMI? Call ahead for specific arrangements.

Subcontractors Policy

- A subcontractor is anyone doing work for a boat owner for remuneration.
- The owner must contact the TMI office and inform them that a subcontractor will be working on their boat.
- All subcontractors must register with the service department upon arrival.
- All subcontractors must provide proof of their own liability insurance to work onsite at Torresen Marine and sign a current TMI Contractor's Waiver and Indemnification form.
- All subcontractors are responsible for containment of all sanding residues. Vacuum sanders are required.

Service

Service Advice and Policy

- Schedule service work promptly in Fall.
- Include list of service items with haul-out form.
- TMI reserves the right to repair any hull leaks found during launch. See rate sheet for re-haul pricing.
- Estimates are an attempt to provide an idea of the total project cost. Estimates are not fixed-price guarantees. Additional work beyond the scope of the original project will increase the total cost. If less work is required, the total cost will decrease. Estimates are generally provided at no-charge. However, a minimal bench-charge or inspection fee may be imposed to cover detailed inspection and analysis.

Environmental services

- Waste oil disposal tank on site.
- Battery disposal area on site.
- Vacuum sanders are available for rental.

Winterization Information

- Winterize air conditioner.
Shut off cooling water inlet valve for each unit. Pump potable antifreeze through system/s.
Reopen seacocks when boat is hauled.
- Winterize bilge/ pumps
Pump bilge dry. Put potable antifreeze in remaining water. Pump antifreeze through the pumps.
- Winterize the inboard engine/s.
Fresh water cooled engines.
 - Check status of existing antifreeze.
 - Adjust mixture if slightly deficient.
 - Change antifreeze mixture if grossly deficient. (added cost)
 - Bleed air from system if required.
 - Shut off seacock.
 - Pump potable antifreeze through system until it discharges overboard.
 - Reopen seacock when boat is hauled.
- Sea water cooled engines.
 - Shut off seacock. Drain water from the engine block and manifold.
 - Re-secure drains.
 - Pump antifreeze through the cooling system until it discharges overboard.
 - Reopen seacock when boat is hauled.
- Winterize generator.
 - Same as Winterizing inboard engine.
- Winterize head.
 - Assure holding tank has been pumped out. Shut off sea cock.
 - Pump system to dry bowl. Pump antifreeze through the system.
 - Reopen seacock when the boat is hauled.
- Winterize out board motor.
 - Drain water from the engine.
 - Check lower unit lubricant.
 - If lower unit shows signs of water – drain the lower unit.
 - Advise owner that new seals are required.
 - Replace seals if authorized. Refill lower unit with proper gear oil.

- Winterize the refrigeration.
Air cooled units require no winterization.
Shut off seacock. Pump potable antifreeze through the system.
Reopen seacock when the boat is hauled.
- Winterize the water system.
Drain the water heater – if installed. Bypass the water heater.
Drain the water tanks. Pour potable antifreeze into the tanks.
Pump the antifreeze through the system assuring that it comes out of all possible places. (galley and head sinks, foot operated spigots, cockpit shower, etc.).

Sail storage

- All TMI removed sails will be inspected, and stored unless a sailmaker is specified or the owner requests that the sails be left in the boat (not recommended) or left in TMI store to be picked up by the owner and taken home.
- Sail storage costs –see rate sheet.

Other inspections/services –see estimate rate sheet

- Fire extinguisher inspections
- EPIRB inspections
- PFD & raft inspections.
- Steering service inspections (at time & material)
- Lifeline replacement (at time & material)
- Bottom painting
- VC overcoating (bottom paint)
- Wash/compound/wax
- Winch cleaning
- Rig inspections/mast service

Estimate Rate Sheet

- VC overcoating: 24'-27' \$350.00; 28'-32' \$450.00; 33'-37' \$525.00; 38'-41' \$615.00; 42'-45' \$700.00
46'-48' \$875.00 price includes VC
- Wash/wax hull: \$18.00 foot and \$25.00 materials
- Wash/wax deck: \$18.00 foot and \$25.00 materials
- Wash/compound/wax hull: \$25.00 foot and \$30.00 materials
- Wash/compound/wax deck: \$25.00 foot and \$30.00 materials
- Winch cleaning: Estimates available upon request.
- Mooring pennants: Chicago style "Y" harness: 1/2" x 20' \$71.00; 5/8" x 20' \$86.00; 3/4" x 20' \$90.00
- Rig inspections/Mast Service: \$80.00
This is a service for the sailor concerned with the condition of the spar. A detailed inspection of all fittings and hardware is performed. Minor repairs are completed; major repairs are evaluated and estimated for your review.